



From: [Green, Shannon](#)
To: [Singletary, Jennifer](#)
Subject: RE: FW: Judge Henning's contract
Date: Tuesday, July 21, 2015 9:36:00 AM

Sorry – that is what he told me.

From: Singletary, Jennifer
Sent: Tuesday, July 21, 2015 9:27 AM
To: Green, Shannon
Subject: FW: FW: Judge Henning's contract

(I just wanted you to see this – I thought he wanted it e-mailed, lol.) Jen

From: John Henning [<mailto:jhenning43@gmail.com>]
Sent: Tuesday, July 21, 2015 9:09 AM
To: Singletary, Jennifer
Subject: Re: FW: Judge Henning's contract

Good Morning Jennifer,

I am so sorry but I do not know how to do all of the stuff you requested. Would it be possible to do it the old fashioned way and mail me a copy and I'll sign it and return it? Thanks, John Henning

On Mon, Jul 20, 2015 at 3:33 PM, Singletary, Jennifer <Jennifer.Singletary@courtswv.gov> wrote:
Hi, Judge Henning:

Please find attached a scanned PDF of your contract for finishing out the year as a contract employee. Please sign, put your SS# and date in the bottom right corner where indicated, and then send it back to me. I'll forward it upstairs for the Chief Justice's signature, and you'll stay in business!

Thank you,
Jennifer Singletary

p.s. You may scan and send the contract back to me at this e-mail, or mail to my attention at Bldg. 1, Room E-100, 1900 Kanawha Blvd. E, Charleston, WV 25305.

From: Green, Shannon
Sent: Thursday, July 09, 2015 11:46 AM
To: Singletary, Jennifer
Subject: Judge Henning's contract

This relates to the previous email sent regarding a contract for Judge Henning.

Judge Henning requested that you email his contract to him @ jhenning43@gmail.com.

From: [Green, Shannon](#)
To: [Singletery, Jennifer](#)
Cc: [Troy, Sue](#)
Subject: RE: Nancy Means
Date: Thursday, June 18, 2015 11:46:00 AM

Thank you for your response, and I am very sorry to have disturbed you while you are out of the office. I told Nancy that you received it. Try to enjoy your time away from the office.

From: Singletery, Jennifer
Sent: Thursday, June 18, 2015 11:39 AM
To: Green, Shannon
Cc: Troy, Sue
Subject: RE: Nancy Means

Yes. Yes, I did, and I responded to her email as well as called the assistant in the location where she was to tell her I received it. Please assure her by whatever means she needs that the contract was received and she is fine. Thank you. J

Sent from my Windows Phone

From: [Green, Shannon](#)
Sent: 6/18/2015 9:32 AM
To: [Singletery, Jennifer](#)
Cc: [Troy, Sue](#)
Subject: Nancy Means

Jennifer,

Senior Status Magistrate Nancy Means wants to know if you received the signed contract. Once she signed it, she scanned it in and emailed it to you and also place the original in the mail.

Shannon